MCC ESL Level 5

 Fall 2008 Term I

Class Activities

Activities and assignments include quizzes, conversation and discussion, grammar review, listening comprehension, note-taking, reading comprehension, vocabulary study and spelling dictations, writing assignments, pronunciation practice, presentations, computer work, and individual and team projects.



This term, students will complete writing assessments and computer projects on a class wiki, located online at <http://mccesl.pbwiki.com/>.

Class Materials

Students need to purchase the following materials:

* textbook *Focus on Grammar 3A* (available in the CLC bookstore)
* 100 3 x 5 index cards
* a three-ring binder to keep class handouts
* a flash drive (USB device) to save computer work
* an English-language dictionary (recommended: Longman *Dictionary of American English*)



Course Information

The MiraCosta noncredit ESL program offers students a variety of learning opportunities to achieve proficiency in the English language and formulate and attain personal, academic, vocational, and/or civic goals.

This course is designed for students at the high-intermediate level of English. The instruction and curriculum of this course focuses on the development of the listening, speaking, reading, writing, and problem solving skills needed to function effectively in familiar and unfamiliar academic, vocational, and social situations.

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| Important Information |
| Instructor | Kristi Reyes |
| Instructional Aide | Sue Otis, sotis@miracosta.edu |
| Contact the instructor | Call (760) 795-8745 or email kreyes@miracosta.edu or by appointment |
| Class Schedule | Aug. 11 – Oct. 9, Monday – Thursday, 6 – 9 p.m., Room 136; No school Sept. 1 |

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**Evaluation**

**Policies**

* Do not write on any school property.
* Keep the classroom and computer lab clean.
* No food or drinks are permitted in the classroom or the lab.
* Be punctual. Students are expected to arrive to class on time for work as well as college courses. Students should also return on time from breaks. Breaks are 15 minutes.
* Regular attendance is required. Absences will negatively affect students’ progress. The instructor reserves the right to drop any student who has excessive absences.
* If a student must be absent, he or she must notify the instructor by calling the instructors at 795-8745 to leave a voice-mail message. **Here’s what to say: *My name is \_\_\_\_\_\_\_\_\_\_\_\_\_\_. I cannot come to school today because …*** Messages about absences may also be transmitted through a note, e-mail, a classmate, or another student at the Community Learning Center.
* Any student who needs to leave early must tell the instructor immediately upon arrival at 12 noon.
* The computer lab is for educational purposes. Computer activities not related to class assignments or English learning are not permitted.
* All assignments and homework must be completed on time.
* Cell phones and pagers must be turned off. Absolutely no phone calls are to be made in the classroom or in the computer lab.
* English is the reason we are here, so please speak only English in the classroom at all times.
* Show respect to guest speakers and fellow classmates.
* Students who can no longer attend the class must notify the instructor. Class schedule changes can be made.
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attendance and active participation is expected and is necessary for progress to occur. Although the course is noncredit, students’ work, including the following, will be evaluated:

EL Civics assessments, quizzes and tests; reading and writing assignments; career module and computer work; projects and presentations.

Students will measure their own progress in the class by recording their scores on a self-tracker.

**Certificates**

Certificates of attendance are given to students who complete the term. Certificates of achievement are awarded to students for completion of the course when the following criteria have been met:

* Satisfactory attainment of the course priority outcomes.
* Successful completion of career modules for one career field.
* Attendance at 80% of classes in a term.

In addition, certificates are awarded for Perfect Attendance.

**Please note**

**Accommodations**

Students who need special accommodations because of learning or physical disabilities should notify the instructor as soon as possible so that their needs may be met in the classroom.

**Internet Use**

Part of t**his class is conducted in a computer classroom with Internet access. Because MiraCosta College supports the concept of academic freedom, there are no filters blocking Internet access to electronic content.**

**As you may be aware, some Internet sites contain material that is not appropriate for the educational setting. If you should find yourself subjected to offensive content of any nature, you should inform your instructor immediately.**

If the requirements of an assignment or legitimate educational research require you to access sites that could be considered offensive, please contact your instructor or a computer lab aide so that accommodations can be made to assist you.

**Tentative Course Outline**

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| **Week/ Dates** | **Themes and Vocabulary** | **Reading, Grammar & Textbook Unit** | **Writing/ Computer Projects/****Presentations** | **Quizzes & Tests** |
| **Week 1**8/11 – 8/14 | Introduction to course; Learning English | Misunderstandings, Present Continuous, Unit 1 | Self Introduction, What I’m Doing Now | CASAS reading test, Wed., Aug. 13; ***Learning Outcomes: L1,R1, R2, R3*** |
| **Week 2**8/18 – 8/21 | Personality | Bumps and Personalities, Simple Present, Adverbs of frequency, Unit 1 | Wiki page set up, Personal Seal | ***Learning Outcomes: L1, L2, S2, R1, R2, R3,W1*** |
| **Week 3**8/25 – 8/28 | Important Places, Library | Mysterious Places, Prepositions of location | An Important Place, Personal Seal Presentation | Present and Present Continuous quiz; Unit 1: Personality vocabulary and spelling/dictation quizzes; ***Learning Outcomes: L1, L2, S3, R1, R2, R3, W4*** |
| **Week 4**9/2 – 9/4No school 9/1 Labor Day holiday | Folk Stories | The Brahman’s Wish, Simple Past Regular Verbs, Unit 3 | Folk Story Search, Revisions to projects | Unit 2: Library vocabulary and spelling/dictation quizzes; ***Learning Outcomes: L1, L2, L3, S1, S2, S3,W4*** |
| **Week 5**9/8 – 9/11 | Biography, Life Events / Stages | Life Story, Simple Past Irregular Verbs, Unit 3 | Biographical Timeline | ***Learning Outcomes:L1, L2, S1, R1, R2, R3, W1, W3*** |
| **Week 6**9/15 – 9/18 | Life Changes, Never too Old to Learn | The Awesome 80s, Used to for Past Tense, Unit 5 | My Life Changes | Past Tense quiz; Unit 3: Live Events / Stages vocabulary spelling/dictation quizzes; ***Learning Outcomes:L2, S1, S2, R2, R3, W1*** |
| **Week 7**9/22 – 9/25 | Crime, Accidents, Emergencies | An Unexpected Adventure, Past and Past Continuous, Unit 4 | My Life Changes Presentation, Description of a Scene | CASAS test 9/25 all students, Unit 4: Never too Old to Learn vocabulary spelling/dictation quizzes; ***Learning Outcomes: L1, L2, S1, S2, S3, R1, R2, R3, W1, W3*** |
| **Week 8**9/29 – 10/2 | Careers, Beat the Crowd | Where to Look for Jobs in the Future, Future with will, Unit 6 | Reality Check, Revisions to projects | Past and Past Continuous Quiz; Unit 5: Beat the Crowd vocabulary and spelling/dictation quizzes; ***Learning Outcomes:L1, L2, S2, R1, R2, R3, W4*** |
| **Week 9**10/6 – 10/9 | Goals and Plans, Managing the Work | Dreams for the Future, Future with be going to, Units 6, 7 | Career Video, Future Goals Letter | Future Tense quiz; Unit 6: Managing the Work vocabulary and spelling/dictation quizzes; ***Learning Outcomes: L1, L2, S2, R1, R2, R3, W3, W4*** |

**Level 5 Student Learning Outcomes**

***Listening***

1. Respond to common face-to-face or telephone requests for assistance or information and

record important facts, direction, and appointments.

2. Identify essential information relating to familiar/everyday topics using a variety of

appropriate resources (e.g. *media and/or face-to-face conversations*)

3. Differentiate between the use of formal and informal language, including reduced speech and slang, even when no visual context or clues are present.

***Speaking***

1. Retell a familiar story based on reading material from various sources or personal

experience.

2. Participate in face-to-face conversations on familiar topics such as personal and current local and world events.

3. Prepare and deliver a short presentation on a familiar topic using information from the Internet or other outside sources.

***Reading***

1. Skim a passage to determine the organization, general ideas, and scan the passage for relevant details.

2. Identify the main idea of a paragraph.

3. Draw conclusions from authentic materials and reading passages on new and familiar topics.

***Writing***

1. Write a descriptive and/or narrative paragraph with a topic sentence, supporting details, and

a conclusion. (7 – 10 sentences)

2. Write a simple letter or message for formal or informal purposes. (e.g. *letter to landlord, email message*)

3. Complete a variety of forms with limited assistance (e.g. *medical, business, job application, or personal history*).

4. Edit paragraph for content, spelling, capitalization, punctuation of varied sentence types, and grammar.

**Final Tips for Success in this Class:**

* The instructor’s job is to help you develop not only your English skills but also to make you aware of the expectations of citizens, college students, and employees in the United States.
* Speak only English.
* If you need help with the computer assignments, ask immediately.
* Help your classmates. If you have a skill to teach or knowledge to share, do not hesitate to assist others. The best way for most people to learn and to develop your own skills is to teach what you know to others.
* Use your time well. Be productive during class time.
* Like anything, what you put into this class will influence how much you get out of the class.
* Communicate with the instructor and your classmates. The only way to improve your English is to use it!
* If you have a concern, question, or problem, do not hesitate to speak to the instructor.
* No question is a stupid question!
* Have fun, be positive, stay happy! ☺

***Welcome to my class! I look forward to working with you.***

*-- Instructor Kristi Reyes*